

REGULAR MEETING MINUTES – May 13,2024
of the
TOWN BOARD OF HANOVER – 7:30PM

Present:

Louis Pelletter, Supervisor, James Feldmann, Councilperson ,
Edward Schintzius, Councilperson, Aimee Rogers, Councilperson, ,
Elizabeth VanCheri, Town Clerk
John Grennell, Town Attorney,
also_14____other interested people.

ABSENT: Councilperson Bernard Feldmann

The meeting opened with the Pledge of Allegiance.

FLOOR OPENED TO PUBLIC

Welcome to the public comment portion of our agenda. This is a time we afford the opportunity for the public to address the Town Board. Please state your name and address for the record and limit your comments to no more than 3 minutes. Please remember you are addressing the Town Board on matters of concern to the Town of Hanover. This is not a question-and-answer session nor is it a time to engage in a debate with other members of the audience. It is the policy of the Town of Hanover to discuss all public issues in a civil issue-oriented manner. Personal comments directed at members of the board or other Town officials or other members of the public will not be tolerated. With that being stated, does anyone have any comments under Open Public Comments?

Dana Bennett of Rt.39 addressed the board. He states that the high building permit fees and assessment values may prohibit him from building a structure on his girlfriend's property.

Sam Evans of Old Main Rd is requesting a building permit and rules for construction. He was advised to contact the Code Enforcement Office.

RESOLUTION 103-2024

Upon a motion by Mrs.Rogers, seconded by Mr.Schintzius, with Bernard Feldman being absent and therefore unanimously carried, the minutes of the April 22, 2024 meeting were approved as presented.

RESOLUTION 104-2024

Upon a motion by Mr. J Feldmann seconded by Mrs. Rogers, authorization was given for payment of the following vouchers, as audited:

Combined Vouchers # 2619- 2717 \$141,002.29 P/R #8 - #10 - Vouchers # 17-40

7:35 PM – A budget presentation was made by Silver Creek Central School District Superintendent Dr. Katie Ralston

7:45 PM – A budget presentation was made by Forestville Central School District Superintendent John O'Connor

Old Business Discussions:

Highway Roof
Playground Quote (Resolution to purchase may be added)
Yellow Dot Program
Information Technology Policy

New Business Discussions

Town Park Fees Juneteenth Observation – Non-Union Employees / Court Employees
Computer / Internet Wiring Quotes
Rewiring Computer Line Quote

RESOLUTION 105-2024

Upon a motion by Mrs.Rogers, seconded by Mr Schintzius, with Bernard Feldman being absent and therefore unanimously carried, the Town Board hereby authorizes the disbursement of \$1200 to the Silver Creek Senior Citizens organization, as outlined in the 2024 budget.

MOTION CARRIED:

AYES 5: Schintzius, Rogers, Pelletter, J Feldmann, NAYS: 0 ABSENT: B.Feldmann

RESOLUTION 106-2024

Upon a motion by Mr. J Feldmann seconded by Mrs. Rogers, with Bernard Feldman being absent and therefore unanimously carried the following items from the Town Hall lavatories are hereby declared surplus and therefore approved to sell to the highest bidder or transferred internally to a Town of Hanover department.:

5 Stainless Steel Toilet Paper Holders, 5 Stainless Steel Paper Towel Holders, 3 Plastic Soap Dispensers, 2 Plastic Hand Sanitizers

MOTION CARRIED:

AYES 5: Schintzius, Rogers, Pelletter, J Feldmann, NAYS: 0 ABSENT: B.Feldmann

RESOLUTION 107-2024

Upon a motion by Mr. Schintzius seconded by Mrs. Rogers, with Bernard Feldman being absent and therefore unanimously carried, the Town Board approved the payment of the total cost of the Red Cross approved lifeguard certification (not to exceed \$1200.00) for up to 1 new Town of Hanover lifeguards and any required recertification costs for up to 4 returning lifeguards. BE IT RESOLVED that these payments are being made on the condition that the lifeguards work for the Town of Hanover through the end of the 2024 beach season. Any lifeguard certification course attendee that does not complete the beach season must return any Town payment made on their behalf. BE IT FURTHER RESOLVED that lifeguard certification course attendees, or a legal guardian/parent, sign a contract agreeing to the aforementioned terms of this resolution.

MOTION CARRIED:

AYES 5: Schintzius, Rogers, Pelletter, J Feldmann, NAYS: 0 ABSENT: B.Feldmann

RESOLUTION 108-2024

Upon a motion by Mr. Schintzius, seconded by Mr. James Feldmann, with Bernard Feldman being absent and therefore unanimously carried, the Town Board approved the following part time seasonal Lifeguard appointments for the 2024 season at the following rate of pay:

Jorge Hasbun.....Head Lifeguard....\$20.00hr
David Barrett.... Lifeguard.....\$19.00hr
Chloe Barrett.....Lifeguard..... \$19.00hr
Lillie Gould.....Lifeguard..... \$19.00hr
Amber Lockwood...Lifeguard..... \$19.00hr

MOTION CARRIED:

AYES 5: Schintzius, Rogers, Pelletter, J Feldmann, NAYS: 0 ABSENT: B.Feldmann

RESOLUTION 109-2024

The town Board by order of this resolution declares surplus 1 color copy machine, purchased prior to 2016, and one black and white copier, purchased in 2016. The color copier will be moved from its current location in the Code Enforcement Office to the Hanover Water Department. The Black and White copier will be relocated from the Town Hall to the Town of Hanover Highway Department Building.

Motion Made by Mrs. Rogers, seconded by Mr. J Feldmann.

MOTION CARRIED:

AYES 5: Schintzius, Rogers, Pelletter, J Feldmann, NAYS: 0 ABSENT: B.Feldmann

RESOLUTION 110-2024

WHEREAS, the Town of Hanover, for purposes of certain purchasing for the Town, has applied for and received a credit card, and

WHEREAS, it is deemed appropriate and in the best interests of the Town of Hanover to adopt a Credit Card Use Policy in line with the policies and purposes established for credit card use at this time, as set forth in the Credit Card Use Policy, attached hereto,

NOW, THEREFORE, BE IT RESOLVED upon a motion by : Mrs. Rogers, seconded by : Mr. Schintzius, The Hanover Town Board adopts the Hanover Municipal Credit Card Policy effective May 13, 2024

MOTION CARRIED:

AYES 5: Schintzius, Rogers, Pelletter, J Feldmann, NAYS: 0 ABSENT: B.Feldmann

MEETING MINUTES – May 13,2024 of the TOWN BOARD OF HANOVER

RESOLUTION 111-2024

WHEREAS the Hanover Town Board has invested resources to update the Bicentennial Park, and WHEREAS such improvements should be celebrated, the Town of Hanover Board of Trustees hereby invites all residents to attend the Ribbon Cutting Ceremony of the updated park, at 611 King Rd, Forestville NY, on Tuesday, May 28, 2024 at 7:00pm. Upon a motion by Mrs. Rogers, seconded by Mr. J Feldmann.

MOTION CARRIED:

AYES 5: Schintzius, Rogers, Pelletter, J Feldmann, NAYS: 0 ABSENT: B.Feldmann

RESOLUTION 112-2024

WHEREAS Monday, May 27, 2024 is a federal holiday, and WHEREAS the Town of Hanover Board Meeting would be scheduled on Monday, May 27, 2024, now, upon a motion by Mr. Schitzius, seconded by Mrs. Rogers,, IT IS HEREBY RESOLVED, that the Board Meeting will be rescheduled to Tuesday, May 28, 2024 at 7:30pm at Bicentennial Park, 611 King Rd, Forestville NY. The workshop will take place at 6:30pm at Bicentennial Park. Such notice of date and location change shall be posted and published by the Town Clerk as required by General Municipal Law.

MOTION CARRIED:

AYES 5: Schintzius, Rogers, Pelletter, J Feldmann, NAYS: 0 ABSENT: B.Feldmann

RESOLUTION 113-2024

Upon a motion by Mrs.Rogers, seconded by Mr. J Feldmann, the Town Board approves Woodbury Pietro Surveying 12 E 5th Street, Dunkirk NY to perform a land survey at the property located at 611 King Rd, Forestville, also known as Bicentennial Park.at a cost not to exceed \$1200.00.

Two quotes were received with Woodbury DiPietro being the lower cost of the two.

MOTION CARRIED:

AYES 5: Schintzius, Rogers, Pelletter, J Feldmann, NAYS: 0 ABSENT: B.Feldmann

RESOLUTION 114-2024

Upon a motion by Mr. Schintzius, seconded by Mrs. Rogers, with Bernard Feldmann absent, therefore unanimously carried, the Town Board acknowledges that the Town Hall building will be closed to the public on July 5, 2024. As this is NOT a town observed holiday, employees will NOT be paid for any time off on this day, UNLESS they use accumulated personal, vacation, or comp hours from their Paid Time Off Bank.

RESOLUTION 115-2024

Upon a motion by Mr. J Feldmann, seconded by Mrs. Rogers, the Hanover Town Board hereby approves the Sewer and Water Department Employees to attend a hands-on training class being held in Frewsburg, NY (topic of water main leak detection and line locating), Tuesday May 14th from 10am-12 and free to attend.

MOTION CARRIED:

AYES 5: Schintzius, Rogers, Pelletter, J Feldmann, NAYS: 0 ABSENT: B.Feldmann

RESOLUTION 116-2024

Upon a motion by Mrs. Rogers. Seconded by Mr. Schintzius, the Town Board hereby approves the expenditure of \$150.00 to become members of the Chautauqua Chamber of Commerce for the 2024 year.

MOTION CARRIED:

AYES 5: Schintzius, Rogers, Pelletter, J Feldmann, NAYS: 0 ABSENT: B.Feldmann

TOWN BOARD REPORTS/COMMENTS

Supervisor Pelletter: See attached

Councilperson Bernard Feldmann - ABSENT

Councilperson Edward Schintzius - Fish Grinder has been serviced, Lifeguards have been contacted and will be going to clerks office to complete all needed paperwork.

MEETING MINUTES – May 13,2024 of the TOWN BOARD OF HANOVER

Councilperson Aimee Rogers- Tuesday 5/21/24 is a meeting with NYSEG and local Not For Profit Organizations to discuss the new electric meter. Forestville hiking trail now has a geocache. Imagine Forestville updates including Farmers Market, and Adopt a Highway Cleanup progress.

Councilperson James Feldmann – Currently reviewing 14 of the counties policies to determine which can be modified for the towns needs.

Town Clerk Elizabeth VanCheri – No Comments

Highway Superintendent Pelletter – ABSENT

Attorney John Grennell- No Comments

CORRESPONDENCE:

US Specialty Insurance Company – Conditional Renewal

Amber Lockwood- Application for employment (lifeguard)

James Bevilacqua – Response to Attorney Grennell letter, re: Invoice

Vince Martonis- Letter of resignation (cemetery)

Jorge Hasburn- Intent to return as lifeguard

Lillie Gould- Intent to return to lifeguard

DFT- Security portion of company sold to Doyle Security Systems.

Meeting adjourned at 8:59PM.

Respectfully Submitted by:

Elizabeth VanCheri
Town Clerk

SUPERVISOR'S TOWN BOARD COMMENTS

May 13, 2024

by Louis F. Pelletter

TOWN PARK-The Phase 1 Dedication and ribbon cutting will be at the Town Board Meeting, May 28th, around 7:30PM. Highway Department will be finishing up the landscaping and the Water Department has turned on and checked over the well and water filtration system.

TOWN PARK-I received two quotes to survey the Town Park on King Road. We will need to survey the park before we install the playground. We also need to discuss the possibility of charging and setting up a maintenance fund for use of the Town Park. We can discuss/approve it at our next meeting.

COPIERS- Our new copiers have been installed and employees have been trained.

WATERLINE-I sent all the letters I wrote to Bob Becker from Rural Development asking to extend our waterline funding to Senator George Borrello. Borrello's office recommended that I send a letter to the Acting Regional Director of the DOT, James Rusak, instead of the DOT Commissioner. They asked that I send them the letter to them and they would forward it to James Rusak. I wrote the letter asking for permission to bid out our waterline project to James Rusak and forwarded it to Senator Borrello's office.

CAMERAS-Still testing the new hard drives

DASNY GRANT \$50,000- All paperwork has been submitted for this grant, including a \$35,000 request for reimbursement. They requested our checking account information for possible payment. I asked Rich Newton, the contractor that installed new fencing, to give us an updated quote to replace the remaining fencing so I can submit that quote to see if I can receive the remaining \$15,000 of the DASNY Grant. DASNY said if it was part of my original project it should be covered.

FORESTVILLE TENNIS AND BASKETBALL COURTS: New basketball rims, and nets have been installed in the basketball court. New nets were installed for the tennis court. Last year we purchased new Pickleball nets.

AUDIT-The New York State Comptroller's office came to the Town Hall on Thursday, May 9, 2024 to continue looking at our records. We will be updating our auditing procedures at our June Audit as per the Comptroller's request.

PROPERTY MAINTENANCE-I asked the building inspectors to look into property maintenance throughout the town. I am receiving numerous complaints about large amounts of garbage and trash in people's yard. The Building Inspector's office wants us to pass a rental unit inspection law.

PAYROLL-The new payroll system seems to be working. The Town Clerk has spent less time processing payroll. We have also eliminated the daily overtime we incurred because of early sign-ins on the time clock.

HANOVER HIGHWAY DEPT. ROOF-I called the warranty company as per their request. They stated for us to look at the warranty. They would not cover the damages because they feel the damage was caused by wind and not glue failure. Our insurance company feels the damage was caused by glue failure and not from the wind. The warranty representative would not put their findings in writing. He said they would send a copy of the warranty for further discussion. I never received any warranty information.

COMPUTER/TECHNOLOGY-While we are working on our policy, I asked everyone to use our computer/cell phone for business purposes only. David Sink has quoted us on an upgraded router for the court and we need to discuss other technology upgrades.

HIDEAWAY BAY RIBBON CUTTING-We are invited to Hideaway ribbon cutting ceremony on June 11 at 3:30PM.

BUILDING UPGRADES AND SECURITY-I received a quote for the upgrades to the building.

INSURANCE POLICY INCREASES-We received notice that the insurance company is increasing our insurance premium.

FORESTVILLE CLOCK-I received information back from NYSEG concerning the new billing and service connection. I think we would be better off having the clock moved to the island and have it hooked up to our existing electrical service. I asked the highway department if they would be able to move the clock. If Forestville agrees and there is enough power we should move it.

CEMETERIES-TOWN HISTORIAN-Vince can no longer maintain the historical character and integrity of our cemeteries. I want to thank him for all the repairs and maintenance he has done to our Town cemeteries over the years.